Note to Presenters: Please replace ONLY text in blue with relevant information and return to [HYGEIA2026@ashrae.gr](mailto:HYGEIA2026@ashrae.gr).

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Speaker’s Name**  Credentials (e.g. Mechanical Engineer, Degrees etc.) | Insert  Presenter’s  Photo  *(Resolution must be*  *150dpi or higher)* | |
| Title: | Presenter’s affiliation  e.g. Senior Technical Manager at ABCD Co., City, Country | | |
| email: | enteremail@here.org | |  |
| Phone number: | +country-code number | |  |
| Paper/Presentation: | Clearly indicate if it is a “Scientific Paper” or just “Oral Presentation” | |  |
| Present. duration: | 20 min | |  |
| PC/Mac | Indicate preferred OS and any compatibility issues | |  |
| Requirements: | Provide any additional requirements | |  |
| Presentation title: | **Enter your presentation title** | | |
| Provide a short descriptive abstract of no more than 300 words | | | |
| Short CV: |  | | |
| Provide a short CV (no more than 60 words) to be used for speaker introduction. | | | |

|  |  |
| --- | --- |
| CV: |  |
| Provide speaker’s full CV (no more than 400 words) to be uploaded on the conference website and proceedings. | |
| Comments: | Provide any additional comments |
| Agreement: | Agreement to have the Presentation Recorded.  The presenter by participating at the conference grants and assigns to ASHRAE Hellenic Chapter or its agent the non-exclusive rights to record the presentation, both written and oral, made at the conference. The aforementioned non-exclusive rights grant ASHRAE Hellenic Chapter the unlimited license to use, modify (format not content) and distribute the presentation. It is explicititly agreed that neither ASHRAE nor ASHRAE Hellenic Chapter do not accept responsibility for any content within the presentation that may be found to be libelous, infringing on copyright or other intellectual property rights, invading individual privacy or to be otherwise unlawful.  The presenter explicitly agrees to the further processing and transfer of their personal data (including image and auudio) arising from the presentation for the purpose of archiving, publication and dissemination by ASHRAE Hellenic Chapter or its agents, in accordance with applicable data protection regulations.  Executing this agreement does not restrict the presenter from reusing his or her presentation. The presenter may not state that ASHRAE or ASHRAE Hellenic Chapter agrees with the opinions, or the findings of the material presented. |